Guidelines for Acceptable Use of ICT at Marian School

This agreement covers the use of all electronic devices, the school network and the internet at Marian Catholic School.

Students are responsible for good behaviour on the school computers just as they are in the classroom, school grounds, library or on school trips.

Therefore, general school rules for behaviour and responsible communications apply to all use of the computer network.

Access to the Internet is given to students who agree to these guidelines and act in a considerate and responsible manner. Parent or caregiver permission is required for students who are accessing the internet at school. In Years 5-8 your child will be given a g-mail address which is internal to Marian School. This account will be subject to spot checks by their teacher and it is important your child understands this account is for school learning purposes only.

Acceptable Use
- Research to support education or teacher approved personal knowledge.
- Communication with others for educational tasks e.g. e-mail, mailing lists.
- Downloading of public domain software and graphics with the teacher's permission.
- Publishing Web pages for school purposes.
- Students can use the Internet when there is a teacher supervising.
- Use the device for the purpose that it is intended within a learning context
- Store, transport and treat all devices with care

Unacceptable Use
- Downloading unacceptable or objectionable material.
- Using the Internet to purchase any unauthorised material.
- Register for any competition unless under the direct supervision of a teacher.
- Downloading or copying in violation of copyright laws of software, graphics and files.
- Misrepresenting yourself or the school on the Internet.
- Joining and using social network or chat groups during school time.
- Sending any message or material that could upset another person
- Accessing other children's files.
- Taking and/or publishing photos of people without their permission
- Playing any games with guns, blood or violence

Netiquette Rules:
- Be polite and considerate on all occasions.
- Use appropriate language. No swearing or vulgar language.
- Do not send or display offensive material.
- A teacher can check all outgoing e-mail or blogs.
- Observe copyright laws.
- Do not damage or delete another student's work.
- Do not use the network/computer in a way that would disrupt the use of others.
- Do not waste resources such as time online etc
- No games without the approval of the teacher.

Consequences for Misuse:
The consequences for misuse, abuse, illegal use, or violation of set guidelines shall be dealt with according to the severity of misuse. Penalties may include:
- Suspension of Internet access.
- Cancellation of Internet access.
- Restriction in the use of electronic devices
- Extreme cases, especially involving bullying illegal activities may be referred to the police

--

Parents and students are required to fill in the form below and return it to the class teacher.

Student User Agreement for Marian School

Student:

I have read and understood the **ICT agreement** and agree to follow it. I understand that if I break or damage any of the school devices or if I use the internet inappropriately, I may lose the privilege to use the internet and school owned electronic equipment and my parents will be informed. In addition, if I have used any device to bully another person, or for illegal activities the police will be informed.

Name:_____ Room No: _____

Date: _____ Signature: _____

Parent/ Caregiver

I have read the **ICT Agreement**. I have gone over the information with my child and explained its importance.

I understand that while the school will do its best to restrict access to offensive, dangerous or illegal material on the Internet or through e-mail, it is the responsibility of my child to have no involvement in such material.

I do/ do not (please circle your response) give permission for an unnamed photo of my child as part of a group to be on a school approved websites, including the school facebook page.

Name: _____ Signature_____

Date: _____

Parent Email address

_____

Issuing Teacher:

Name: _____ Room _____