



MARIAN SCHOOL BOARD OF TRUSTEES

EMERGENCY MANAGEMENT POLICY

PURPOSE

The Board of Trustees will ensure that Marian School has effective Emergency Management Plans and Procedures to provide potential courses of action that can be followed before, during and after an 'emergency'. All planning will have regard to the Marian School core values.

POLICY

The term 'emergency' includes but is not limited to: 'a serious situation or occurrence that happens unexpectedly and demands immediate action'.

The Board of Trustees will ensure that there are plans and procedures in place for all foreseeable emergencies.

The school leadership team shall ensure that all staff are aware of the plans and procedures, with all staff being provided with opportunities to become familiar with, and practice, the implementation of all plans and procedures.

In the event of an emergency the Principal, or delegated deputy, will be responsible for assuming control and implementation of the required response.

In the event of a significant incident, where there has been the threat of, or actual, harm to persons or property the Chairperson of the Board of Trustees will be the spokesperson. The Chairperson may delegate authority to another member of the Board of Trustees.

This policy, associated plans and procedures shall be available in hardcopy form at no less than four separate readily accessible locations within the school in addition to any electronic or file storage.

REVIEW

This policy will be reviewed triennially.

APPROVED

19 May 2010

Board of Trustees Chairperson: