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| cid:1.2655657143@web164505.mail.gq1.yahoo.com**Marian Catholic School**  **PTFA Meeting**  **28th June 2016** | | | |
| **Meeting Room** | | Staffroom | |
| **Date** | | 28 June 2016 | |
| **Time** | | 7.30pm | |
| **Meeting Attendees** | | Cindy Borrie, Kym Plaisted, Charlene Casson, Rebecca Botherway, Marnie McGahey, Kay Petchell, Wayne Streatfield, Lila, Matt Iremonger | |
| **Apologies** | | Alice Cornforth, Yvonne Vosper, Kerron Sexton, Jane Rollitt, Nic Moon | |
| **Welcome/Prayer** | | Kay Petchell | |
| **Minutes of last meeting** | | **Changes:** None  First: Charlene Second: Rebecca | |
| **Actions from previous minutes** | | All covered in the minutes below | |
| **GENERAL MATTERS** | | | |
|  | **Topics** | **Action Points** | **Who?** |
|  | **Introduction** | Cindy welcomed everyone to the meeting and introduced Kym Plaisted, the new secretary. |  |
| 2 | **Principal Update** | Kay ran through the Principal’s report John presented to the Board.  The Food Safety Act 2014 came into effect on 1 March 2016 but doesn’t affect schools until Term 1 2017. We need to find what the impact will be in Term 4 so we are prepared for the following year.  Permission has been given to have an orchard behind Room 18. Enviroschools are funding this.  There is a farewell morning tea next Tuesday morning at 10.55. We are all invited to attend. |  |
| 3 | **Financials** | **Cheques to be paid:**   * $11019.00 for Disaster Plasters * $300 for Accountant * $1000 Marian School for Event Centre cutlery * $140 to Marian School (BOT) – 2nd round of Nothing Naughty bars * $51.11 for Internal Affairs charities return | First: Cindy  Sec: Marnie |
| 4 | **PTFA Activities**  Playground | The playground will be started in first week of the holidays. Next week the services guys will be marking this out. Play Matta say there is a slight problem that the trucks may sink into the topsoil. We were originally quoted for 10mm of topsoil to be taken out but there is actually 30mm. Approximately $4500 will be added to this quote. John’s recommendation is that we go ahead and when the Diocese put their money in it may only be about $3000 to the school.  With the current design there will be a small triangle of grass left that will require mowing. It has been suggested the matting be extended to cover this at a cost of around $1500.  Move that we go ahead with the playground on 11th July on the understanding that we will probably have pay an additional $3000 to Play Matta. | First: Kay  Second: Cindy |
|  | **KiLT Evening** | Raised about $900. Thank you letters have been sent out. |  |
|  | Apples | All apples were purchased. The process went well and bagging wasn’t as time consuming because we didn’t have to pick them. $700 raised with no costs. |  |
|  | Disaster Plasters | Made around $5500. It was hard work but there was a lot of help from the committee. Would do it differently if we do it again. There was lots of chasing up and some students were selling at the wrong price. The long board is being drawn this week. It would be great to get a picture for the newsletter.  There was a parent who had money from plasters stolen from his car. The parent said they would pay this back but hasn’t been in contact again.  Process needs to be looked at again in the future.  It was agreed a letter should be sent to the family asking for a donation towards costs. If no response is received we won’t pursue the matter anymore. | Cindy to write letter |
|  | Fielddays | Went really well. We managed in the end to fill 80% of shifts. Some people did double shifts so worked a long day. Approximately 310 hours were worked. This should raise around $3500 but we won’t find out until mid-July. Overall the PTFA had 60 volunteers and around half were grandparents or people who didn’t have kids at school any more. 7.30am-11.30am was hardest shift to fill.  St Johns will need to be paid for their shifts once we have been paid from Fielddays. | First: Charlene  Second: Kay |
|  | Protein Bars | 2 orders have been made so far. This was only open to staff initially and staff wanted to reorder. $200 spent on stock to sell after school. They were sold out in 15mins mainly to students. The bars were on sale again today and were popular again. Sold for $2 each in pack of 10 or 20. Cost is $1.25 per bar. $691 made so far without opening up to the whole school community. Order forms will be sent out. Only one week given for forms to be returned. Money to be returned to the PTFA box in reception. Try round one for cash only and check with finance about possible direct debits for the future. |  |
|  | Fun Run | This is linked in with the cross country and is managed by Adidas. Info to be given out to teachers. Adidas gets around 38% of money coming in but its reward driven. Prizes are given for raising $10 plus. There has been really good feedback from other schools who have done it. Cross Country is week 4 so we need to speak with teachers and promote to students. |  |
|  | Tea Towels | See email from Alice. Encourage kids to make a design and best one goes on to a tea towel. Order 100 again. Kerry Martin has been working with Alice to get designs. Make designs relatable for families to be sold on Grandparents Day. |  |
|  | Next Year | Look at umbrellas for next year to be purchased from 1-day. They get made for $3 and could sell for $10. Can have made in Marian colours and have a place for student name to be written.  There is a need for additional seating around the school. Could the PTFA fundraise for this? We could then make use of the outdoor environment in teaching.  Could the PTFA fund a community event? Ideas discussed were an outdoor movie, speaker or a band.  This would also be a great time to showcase the new Events Centre.  Before next meeting come up with some ideas for fundraising and costings so they can be discussed. |  |
|  | Next Meeting  Meeting closed | Next meeting Tuesday 2nd August  Meeting closed. 8.55 |  |