



# Marian Catholic School

## PTFA Meeting

### 6<sup>th</sup> September 2016



<b>Meeting Room</b>	The Cook Bar, Hamilton East
<b>Date</b>	6 <sup>th</sup> September 2016
<b>Time</b>	7.30pm – started 7.40pm
<b>Meeting Attendees</b>	Cindy Borrie, Kym Plaisted, Amanda Luke, John Coulam, Rebecca Botherway, Jordan Lee, May Lee, Martin Lee, Jane Rollitt, Wayne Streatfield
<b>Apologies</b>	Charlene Casson, Kay Petchell, Kat Dale, Clarion, Matt Iremonger, Yvonne Vosper, Lila
<b>Welcome/Prayer</b>	John Coulam
<b>Minutes of last meeting</b>	<b>Changes:</b> None First: Becki Second: Cindy
<b>Actions from previous minutes</b>	All covered in the minutes below

#### GENERAL MATTERS

	Topics	Action Points	Who?
1	<b>Introduction</b>	Cindy welcomed everyone to the meeting and to Jordan, May and Martin who are attending for the first time.	
2	<b>Principal Update</b>	<p>John has resigned and will be leaving at the end of this year. He will still be associated with the school supporting Principals in Catholic schools. He will be involved in structuring the school for next year and the budget but not the handover for his replacement which will be the responsibility of the Board. His position has not been advertised as yet but there is a board meeting on Monday where this was expected to be finalized. There will be a farewell after the last mass of the year.</p> <p>PTFA have been asked to contribute \$10k next year towards the school. This could be put towards projects such as technology.</p> <p>Another project could be additional seating around school. A lot can be done with the planter boxes around the classrooms. Could be cleared out and replanted. Old wooden seats could be taken away and replaced with new seating. Could be used for eating lunch, reading outside etc. Seating under trees out on the field another suggestion.</p> <p>Enrolments for next year close end of next week and the classes are almost full.</p>	<p>To be added to October agenda</p> <p>To be added to October agenda</p>
3	<b>Financials</b>	<ul style="list-style-type: none"> <li>Clarion not here to discuss financials</li> </ul> <p>Payment to be made for: Juicies for Fun Run / Cross Country Entertainment books Filling for sandwiches and savouries for Grandparents Day. Adidas for prizes - The school will pay this out of their account. First: Rebecca Second: Cindy</p>	

4	<b>PTFA Activities</b>  <b>Playground</b>        <b>Disaster plaster</b>  <b>Field Days</b>  <b>Fun Run</b>      <b>Tea towels</b>  <b>Protein Bars</b>	<p>Very successful and the kids have been loving it. Independent safety reports are needed on all playgrounds. Parts of the playground will need repair/replacing and could be an item the PTFA can pick up. If over \$5000 the PTFA would need to replace.</p> <p>Play Matter. Marian have paid the additional \$3000 from parent donations so PTFA won't need to cover this.</p> <p>No communication back from family after letter sent by Cindy.</p> <p>\$4k raised</p> <p>Currently just under \$10k banked for teams 2,3 and 4. The PTFA will get approx. 60% of this. Waiting for money from Team 1. Prizes have arrived for Teams 2, 3, 4. Discussion around how the prizes were given out. Prizes can be given out to classes. Room 9 was the top fund raising class. 157 prizes all up. PTFA juices went down well but boxes in freezer didn't freeze. Will know for next time.</p> <p>Didn't go ahead because there weren't any suitable designs.</p> <p>Last order went through 02/09/16. Profit made through staff and one student order \$1500. Not a big uptake from the community when notice sent out but very popular when sold in school.</p>	<p>To be added to October Agenda</p>
5.	<b>Fundraising ideas</b>  <b>Xmas heirloom</b>  <b>WOF sales</b>  <b>Umbrellas</b>	<p>No.</p> <p>No as Wanderers Football Club doing.</p> <p>Need to make a decision. 1000 are needed. Larger size recommended because they looked stronger. Large are \$6 cost. Would need to get approval from the Board for use of logo. Board meeting next week so a proposal would have to be put in writing before then. Number of order an issue and would be a lot of money tied up in umbrellas. Would need to be able to sell half quickly to make the money back. Payment needed upfront. Currently have enough money to cover this.</p>	<p>Nerrolly – pricing on smaller amount with only school name and not logo. Can we get half the order unbranded and possibly sell back on 1-day.</p>
	<b>Andrew Newton</b>	<p>Last year Andrew Newton – Hypnotist, had a school fundraiser at Southall School. Marian was asked if we wanted any tickets. They were \$20 of which the school got \$10. Usually an annual event. Will check out for next year.</p>	<p>Sue O'Brien</p>
	<b>Quiz night</b>	<p>Next year held in the Cook.</p>	
	<b>Discoes</b>	<p>Money goes back to the teams. Could look at buying plastic cups that could be washed, Disco ball</p>	
	<b>Gala</b>	<p>A lot of work and burns people out. Cultural gala could be an idea with cultures from the classes. Brings together the school community. Term focus within the classroom too.</p>	
	<b>Calendars</b>	<p>In term 4 – Alice in charge</p>	

6.	<b>Other Business</b>  Grandparents Day	Thursday 8 <sup>th</sup> September. PTFA are paying for club sandwiches and savouries. Help needed for the morning to make the sandwiches. Grandparents could help themselves to tea or coffee if someone could clean up the dishes. Class available around 2pm for clean up.	
	Family fun afternoon	Twilight event worked well last year. A bit of confusion this year who was doing what. Work out planning a bit more this year. Don't do on a Friday because of other sports.	
	Engaging community	To help with projects in the school would be useful to find out what skills are in our community and who might be able to help. Many years ago notice sent out asking what parents might be able to help with i.e PTFA, sausages, etc. Recreate this letter to send at end of year.	
	October Meeting	The October meeting will discuss ideas for what fundraising will be for in 2017. At the November meeting we will discuss how we will raise the funds.	Bring any ideas for what fundraising for in 2017. If possible send any information out before the meeting.
	Next Meeting Meeting closed	Next meeting 18 <sup>th</sup> October 2016 Meeting closed 9pm	