



# MARIAN CATHOLIC SCHOOL

*Inspired to Learn, Empowered for Life*

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## Enrolment Scheme

### Maximum Roll

The school's roll will be managed within the maximum roll prescribed in the school's integration agreement or within the school's accommodation capacity, if this is lower than the maximum roll. The board will make provision for likely population movements in the general area served by the school that occur during the school year or after the end of the pre-enrolment period.

### Priority in enrolment

Applications for enrolment will be processed in the following order of priority.

First priority \*<sup>1</sup> will be given to preference applicants for whom the school is reasonably convenient. These are students who are living in the parishes of the Cathedral of the Blessed Virgin Mary or Saint Matthew's Church (Hillcrest).

(Students within this priority group are guaranteed enrolment unless including all of them would exceed the school's maximum roll (and/or school capacity).

Second priority\* will be given to preference applicants who are siblings of current or former students or who are former students.

Third priority\* will be given to preference students who are the children of board employees, or Board of Trustees member.

Fourth priority\* will be given to preference applicants who are living in one of the Hamilton City Parishes.

Fifth priority\* will be given to all other preference applicants.

Sixth priority\* will be given to non-preference applicants.

If the total number of applications from preference students is less than the number of places available, all preference applicants will be enrolled.

The number of places available for non-preference students will be governed by the maximum number allowable under the school's Integration Agreement.

If the total number of applications is greater than the number of places available, unsuccessful applicants will have their names recorded on a waiting list, within their relevant priority category, ranked in order of date of receipt of their application. Students on the waiting list may be offered places at a later date if places become available. The waiting list will remain current until the board next notifies the public that it is inviting applications for the next enrolment intake.

\*1 First priority Parish Boundaries:

1. Cathedral Parish Boundaries:

*From the Tramway Road/Fifth Avenue intersection travel west along Fifth Avenue into Boundary Road through to the intersection with Victoria Street. Travel north along Victoria Street to the intersection with Ulster Street. Travel south along Ulster Street to the intersection with Mill Street.*

*Turn right into Mill Street and travel through to the Mill Street/Seddon Road intersection. Turn left into Seddon Road and follow Seddon Road to the intersection with Tainui Street (including Braemar Hospital). Turn right into Tainui Street and follow it to the Lake Road intersection. Travel across Lake Road into Domain Drive then into Lake Crescent and follow Lake Crescent to the intersection with Ohaupo Road.*

*Turn right into Ohaupo Road through to Lorne Street then turn right into Lorne Street and travel through to the intersection with Cobham Drive. Turn left into Cobham Drive and travel through to Cobham Bridge. From Cobham Bridge follow the Waikato River east through to a point directly south of the Cambridge Road/Cobham drive intersection (Includes Sherriff Place, Malcolm Street, Johnsvie Terrace and Milburn Lane).*

*From the Cambridge Road/Cobham drive intersection travel north along Cambridge Road to the Hillcrest Road Intersection. Turn Right into Hillcrest Road and follow through to the intersection with Silverdale Road. Turn left into Silverdale Road and follow through to the Ruakura Road Intersection. From the Ruakura Road intersection take a direct line through to the Tramway Road/Fifth Avenue intersection.*

2. Saint Matthew's Parish Boundaries:

*From the Tramway Road/Fifth Avenue intersection take a direct line through to the Ruakura Road/Silverdale Road intersection. Travel along Silverdale Road to the Hillcrest Road intersection, then turn right into Hillcrest Road and travel through to the Cambridge Road intersection. Turn left into Cambridge Road and travel through to the Cambridge Road/Cobham drive intersection. From this intersection take a line to a point due south in the Waikato River (Includes Sherriff Place, Malcolm Street, Johnsvie Terrace and Milburn Lane).*

*Follow the Waikato River south to where it intersects at Narrows Bridge with Airport Road. Turn left into Airport Road and follow through (across SH1) into Tauwhare Road and follow Tauwhare Road through to the intersection with Scotsman Valley Road. Turn right into Scotsman Valley Road and travel through to Scotsman Valley. Then take a line north to the intersection of Tauwhare Road and Hunter Road (includes Scotsvale Drive and Nicholls Road).*

*Travel along Hunter Road (across SH26) into Eureka Road and follow Eureka Road through to the intersection with Holland Road (includes Appleton Lane). Turn left into Holland Road and travel through to the intersection with Ruakura Road. Turn right into Ruakura Road and travel through to the Ruakura Road/Silverdale Road intersection. From the Ruakura Road intersection take a direct line through to the Tramway Road/Fifth Avenue intersection to where the boundary commenced.*

*(Both sides of roads included unless otherwise stated).*

Proof of residence within the Parishes above may be required.

## **Pre-enrolment**

Each year, applications for enrolment in the following year will be sought by 15 September. Notification of the pre-enrolment requirement will be published in a daily or community newspaper circulating in the area served by the school, as well as parish newsletters.

## **Preference Criteria**

Preference criteria are determined by the Parish priest under delegated authority by the Proprietor using the following agreed preference criteria:

- 1 The child has been baptised or is being prepared for baptism in the Catholic Church.
- 2 The child's parents/guardians have already allowed one or more of its siblings to be baptised in the Catholic faith.
- 3 At least one parent/guardian is a Catholic, and although their child has not yet been baptised, the child's participation in the life of the school could lead to the parents having the child baptised.
- 4 With the agreement of the child's parent/guardian, a grandparent or other significant adult in the child's life, such as an aunt, uncle or godparent, undertakes to support the child's formation in the faith and practices of the Catholic Church.
- 5 One or both of a child's non-Catholic parents/guardians is preparing to become a Catholic.

## **Enrolment Procedure**

1. Applicants will be placed into the priority group appropriate to their preference status.
2. Closing date for applications for enrolment will be 15 September.
3. Notification of acceptance or non-acceptance will be made by the end of Week 2 of Term 4.
4. The closing date, enrolment procedure, priority of acceptance and notification date will be published in information booklets, and school and parish newsletters.
5. No enrolment acceptances will be made, promised or implied prior to the notification date.
6. After the closing date the Principal will apply the criteria and prioritise applications for acceptance as per the priorities above.
7. Where there are more applicants than places available within the same priority category, places will be allocated to applicants in order of any other priority category met by the applicant, and finally by the earliest pre-enrolment date. If pre-enrolment dates are the same, allocation will be via ballot.
8. All applicants not accepted for enrolment will be placed on a waiting list in their order of priority. A parent or guardian may view their child's priority at the school office.
9. Parents of those applicants on the waiting list will be notified when and if places become available for their child. Parents will then have seven days to submit their enrolment. If no enrolment is received the applicant will be removed from the waiting list, and the position may be offered to the next priority student.
10. Preference applications will always take precedence over non-preference applications.
11. Applications after the closing date will only be considered if the maximum roll has not been reached and if the enrolment of applicants after this time will not affect future enrolments in regard to the priorities listed above.